

We, the undersigned, hereby make application to secure a meeting room at Xponential 2018. We request that show management reserve the following meeting space for our use.

Meeting room inventory is limited, so the faster you act the better your chance of securing a space. Contact your account representative for current availability.

Modular meeting rooms are located conveniently on the show floor and are accessible during show floor hours. Permanent meeting rooms are located off the show floor and provide a little more room and privacy.

Meeting Room Space Includes	Modular Meeting Rooms*			Permanent Meeting Room
	12'x12'	12'x24'	24'x24'	
One (1) table	X	X	X	
Four (4) chairs	X			
Six (6) chairs		X	X	
Carpet	X	X	X	
Wastebasket	X	X	X	X
ID sign / Logo	X	X	X	X
Listing in the XPO Guide	X	X	X	X
One (1) room set- Choose below <input type="checkbox"/> classroom <input type="checkbox"/> theater <input type="checkbox"/> banquet				X
<b>Total - Exhibitor</b>	<b>\$3,500</b>	<b>\$5,500</b>	<b>\$7,500</b>	<b>\$5,500</b>
<b>Total - Non-Exhibitor</b>	<b>\$6,000</b>	<b>\$8,000</b>	<b>\$10,000</b>	<b>\$15,000</b>

\*approximate measurements

Check any that apply:

- Do not promote in any exhibitor list or via an online listing  
 Do not provide logo recognition on the meeting room door

**Requested Meeting Room**

..... Modular Meeting Room x \$ ..... = \$ .....  
Quantity Rate Meeting Room Cost

..... Permanent Meeting Room x \$ ..... = \$ .....  
Quantity Rate Meeting Room Cost

Total Meeting Room Space Cost = \$ .....

If paying by credit card:  Visa  MasterCard  AMEX

Credit Card Number

Expiration Date Amount of Charge

Name and Company (as it appears on the card)

Authorized Signature for Charge

**2. Meeting Room Space:**

Please list your choices in order of preference.

1st ..... 2nd ..... 3rd ..... 4th ..... 5th ..... 6th .....

**3. Terms and Conditions:** In order to validate this Application/Contract we:

- A. Have attached our check (US Currency) made payable to AUVSI, or have completed the credit card information for 100% of the total meeting space cost. Applications/Contracts will not be accepted or processed, and meeting space will not be held or assigned without payment.  
B. The individual signing this agreement warrants that he/she has the authority to bind contractually the organization applying for meeting space.  
C. Understand and agree to abide by all rules and regulations governing this event as they appear on the reverse side of this contract, in the display regulations, the Exhibitor Rules & Regulations, the Exhibitor Console, and the Exhibitor Service Order Kit.

**4. Meeting Room Contact Information:**

Company Name

Address

City/State/Zip/Country

Contact Name and Title

Telephone Fax

Email Address (Important Updates sent via Email)

URL

Authorized Signature

Print Authorized Signature Name and Title

**5. Accepted by AUVSI:**

Authorized Signature

Print Authorized Signature Name and Title

**6. Mail Application and Deposit to:**

Xponential 2019  
2700 S. Quincy Street, Suite 400  
Arlington, VA 22206 USA  
Fax: +1 703 940 1305  
Email: exhibits@auvsi.org

(All Payments must be in U.S. dollars. Wire transfer information available upon request.)

**For AUVSI Use Only**

Room(s) Assigned: \_\_\_\_\_ Selected by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Payment Processed: \_\_\_\_\_